

Kelvedon Parish Council

102 HIGH STREET, KELVEDON, ESSEX, CO5 9AA
(Opening hours: Mondays 9.30 am – 12.30 pm and see Council Notice board)

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CLERK
Mrs J I Hinds

26 February 2007

Dear Sir/Madam,

Notice is hereby given that the next Ordinary Meeting of Kelvedon Parish Council will be held at the Council Chamber on Tuesday 6 March 2007 at 7.45 pm.

The Public and Press are welcome to attend.

Yours faithfully,

J I Hinds (Clerk)

AGENDA:

1. Apologies for absence.
2. a. To approve Minutes of Ordinary Meeting (previously circulated) 6 February 2007.
b. To approve Minutes of Extraordinary Meeting (previously circulated) 19 February 2007
3. Circulation of Correspondence Files + items from EALC (item 15)
4. Declarations of Interest
5. Public Questions. A brief written outline to be submitted via the Clerk before the Meeting.
6. Statutory Matters and Administration:
 - a. Parish Website.
 - b. Annual Parish Assembly. Thursday 26 April – arrangements to date.
 - c. Chelmsford Cathedral – Service for Local government – Friday 27 April 7.30pm
 - d. Local Government Elections – Thursday 3 May 2007. Timetable.
7. Kelvedon House:
 - a. Car Park – matters arising from Extraordinary Meeting.
 - b. Car Park – letter from Cllr Raison re car park surface
 - c. Car Park – any other matters
8. Major Projects:
 - a. A120 'Preferred Route'
 - b. Rivenhall Airfield.
9. Financial Matters:
 - a. To receive report of Committee meeting – Thursday 8 February
 - b. Audit matters
 - c. Any other financial matters
10. Recreational Matters:
 - a. Meeting with Kelvedon Festival Committee re event on PF
 - b. Various works on Field – to report
 - c. Youth Forum. To note meetings with Play Equipment Companies

11. Environmental Matters:

- a. To receive report of meeting Tuesday, 20 February.
- b. Brockwell Meadows :

12. Reports:

- a. Tripartite Group incl. ad hoc funding committee
- b. Kelvedon Community Association
- c. Kelvedon in Bloom
- d. Kelvedon Institute
- e. Blackwater Cluster Group meeting 28 February

14. Highways and Road Safety Matters

- a. Witham Area Traffic Management to receive minutes of meeting 6 February
- b. Community Speed Watch
- c. Any other matters

15. EALC and RCCE:

- a. Correspondence - see separate file on table
- b. Cllr Mrs Hill and Clerk – Funding Day report

16. Community Safety and Health:

- a. Police Matters:
 - i) Witham Multi-tasking meeting – February report, March attendance
 - ii) Kelvedon Police Surgery – new arrangements
 - iii) Community Warden - report
- b. Health Matters:
 - i) Surgery telephone number – letter to Mid Essex Primary Care Trust
- c. Housing Inspections – Report re 21 February inspection
- d. Emergency Planning. Report of Meeting 26 February.

17. Christmas Lights – date for meeting.

18. Unsung Heroes – proposal from January Meeting

19. Postwatch – consultation as circulated to all Members

20. Planning Matters:

- a. Planning Sub-committee:
 - i) Report – comments submitted
 - ii) Dates for future meetings
- b. Correspondence
- c. Planning Applications received

21. Correspondence

22. Payments

23. Future Meetings:

- a. Next Ordinary Meeting – 3 April 2007
- b. Any Other Meetings
 - i) Recreation – to be arranged March
 - ii) Finance – Monday 16 April
 - iii) Environment – Tuesday 22 May