

# Kelvedon Parish Council

---

**102 HIGH STREET, KELVEDON, ESSEX, CO5 9AA**  
(Opening hours: Mondays 9.30 am – 12.30 pm and see Council Notice board)

Tel: 01376 570285  
www.kelvedon.org.uk  
email: info@kelvedon.org.uk

CLERK  
Mrs J I Hinds

19 september 2007

Dear Sir/Madam,

Notice is hereby given that an Extraordinary Meeting of Kelvedon Parish Council will be held at the Council Chamber on Tuesday 25 September 2007 at 7.30 pm.

The Public and Press are welcome to attend.

Yours faithfully,

J I Hinds (Clerk)

**AGENDA:**

1. Apologies for absence.
2. Declarations of Interest
3. To approve Minutes of Ordinary Meeting (previously circulated) 4 September 2007.
4. Public Questions. A brief written outline to be submitted via the Clerk before the Meeting.
5. Kelvedon House
  - a. To report actions/recommendations
  - b. Wall at Club car park - report
  - c. Any other related matters including Tripartite meetings
  - d. KCA correspondence: i) request re lease; ii) request re sign boar
6. Future Meetings:
  - a. Ordinary Meeting – Tuesday 2 October 2007
  - b. Any Other Meetings
    - i) Finance – October to be arranged
    - ii) Environment – November to be arranged
    - iii) Recreation – October to be arranged