

**KELVEDON PARISH COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 5 JANUARY 2010 AT  
7.45 PM IN THE COUNCIL CHAMBER**

**PRESENT:** Cllr Martin in the Chair

Cllrs	Mrs J Anderson	Mrs J Coates	Q Colborn	T Dixon	G Dossett
	N Ezra	J Hackworth	Mrs L Hill	M Pilbeam	H Siggers
Clerk	Ms L R Fuller	Clerk's Asst	Mrs S Green		

Also present: Two members of the public

**102/2009-10 Apologies for Absence**

None.

**103/2009-10 Confirmation of Minutes**

The minutes of the meeting of the Council held on 1 December 2009 were agreed and signed as a correct record. Cllr Ezra, a member of Kelvedon in Bloom, requested that his personal interest in agenda item 6.4.3 of that meeting, planting on land to the rear of the Institute, be recorded in the minutes of 5 January 2010.

**104/2009-10 Declarations of Interest**

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

Cllr Ezra declared a personal interest in the accounts for payment as a provider of services.

Cllr Dossett declared a personal and prejudicial interest in the Public Questions, as a resident of The Chase.

Councillor Mrs Hill joined the meeting.

**105/2009-10 Public Questions**

The meeting was adjourned while a member of the public submitted various questions regarding land ownership at The Chase and the Chairman responded. Cllr Dossett, having declared an interest, remained in the room as the meeting had been adjourned. Both members of the public then left and the meeting was re-convened.

**106/2009-10 Matters for Report**

Cllr Martin raised the issue regarding Community Transport and was advised by the Clerk that there was nothing further to report at the time.

**107/2009-10 Reports from Committees**

**107.1 Planning**

The reports of the meetings held on 23 November 2009 and 7 December 2009 were noted, minutes having been circulated.

**107.2 Recreation**

**107.2.1** It was noted that the next meeting would be held at 7.30 pm on Monday 15 February 2010.

**107.2.2** Cllr Dixon reported that the Youth Forum disco held on 18 December 2009 had been sparsely attended due to bad weather.

**107.3 Finance**

**107.3.1** The report of the meeting held on 24 November was noted, minutes having been circulated.

**107.3.2 Appointment of External Auditor**

The Council had no comment to make regarding the proposed appointment of Wayne Rickard as the Council's external auditor from January 2010.

**107.4 Environment**

It was noted that the next meeting would be held at 6.30 pm on Monday 15 February 2010.

**108/2009-10 Police Report**

No report.

**109/2009-10 Reports from Representatives on Outside Organisations**

**109.1 Tripartite Group**

No report.

**109.2 Kelvedon Community Association**

No report.

**109.3 Kelvedon in Bloom**

Cllr Mrs Hill reported that the recent application to "Awards for All" had been successful and a grant of £10,000 had been awarded. She also reported on a new seat, litter bin and containers.

**109.4 Brockwell Group**

Cllr Ezra reported that the Group is currently looking at pond refurbishment.

**109.5 RCCE**

No report.

**109.6 Witham Local Area Committee**

It was noted that the next meeting would be held on 12 January 2010.

**109.7 Kelvedon Institute**

No report.

**109.8 Neighbourhood Action Panel**

The Council agreed to write to the Chief Constable of Essex to express its concern that there is no Essex Watch Administrator in post and to support recruitment of a replacement.

**109.9 Any Other Outside Bodies**

**109.9.1 Packhorse Bridge Society**

Cllr Mrs Hill presented the Council with photographs showing the progression of current building works at the bridge.

**110/2009-10 Correspondence, and items from EALC**

The correspondence, and items from EALC, were noted.

**111/2009-10 Highways and Road Safety Matters**

**111.1 A12 Bridge South-bound**

Cllr Dixon reported on Atkins' position on the outstanding electrical work.

**111.2 Highway Rangers**

Correspondence noted.

**112/2009-10 Community Safety and Health**

**112.1 Community Warden**

Report noted.

**112.2 Any other reports**

None.

**113/2009-10 Annual Parish Assembly**

It was noted that the Annual Parish Assembly would be held at the Institute on Thursday 22 April 2010. The Council agreed to the proposal by Cllr Mrs Hill that the meeting be used as a public forum for a discussion on the location of an additional zebra/pram crossing in the High Street.

**114/2009-10 Procedural Matters**

The Council noted and discussed the content of the report regarding two procedural matters which required attention. A number of points were made and the matter would be considered again at the next Council meeting, taking these points into account.

**115/2009-10 Council Estimates and Precept 2010/11**

The Council noted and agreed the recommendation from the Finance Committee that the precept for 2010/11 should be £76,893.

**116/2009-10 Future Events**

A list was available at the meeting.

Cllr Dixon would be attending the Joint Action Group meeting to be held on 6 January 2010.

The Council agreed that Cllr Hackworth should join the Clerk in attending an Audit & Risk Assessment Day on 12 February 2010 and that the Clerk's Assistant should attend a Roles and Responsibilities Course on 11 February 2010.

**117/2009-10 Payments**

The following accounts for payment were agreed.

Cheque no.	Payee	Purpose	£
DD	Braintree District Council	OFS rates, Jan	120.00
105162	Ridgeons	Hard Play Area maintenance	22.95
105163	BT Payment Services Ltd	High St car park broadband	69.00
105164	Kelvedon Institute	High St car park electricity	102.37
105165	e-on	Electricity, Playing Field & OFS	229.71
105166	Kelvedon Social Football Club	Contribution to security lights	160.00
105167	Anglian Water	Pavilion, OFS & allotments	412.99
105168	Essex Wildlife Trust	Subscription 2010	40.00
105169	G Bass	Grass cutting, Brockwell & PI Fd	2,199.13
105170	N Ezra	Caretaking, OFS, Dec	33.00
105171	HMRC	Tax & NI, Dec	690.18
105172	EALC	Training day	54.00
DD	Entanet	Office broadband Jan	19.36
105173-178	Staff	Salaries & wages	1,983.75
<b>Total</b>			<b>6,136.44</b>

**Signed:**

**Date:**