

KELVEDON PARISH COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 2 FEBRUARY 2010 AT
7.45 PM IN THE COUNCIL CHAMBER**

PRESENT: Cllr Martin in the Chair
Cllrs Mrs J Coates Q Colborn T Dixon G Dossett N Ezra
J Hackworth Mrs L Hill H Siggers
Clerk Ms L R Fuller Clerk's Asst Mrs S Green

Also present: PCSO K Smith
J Windard – BDC Community Warden
One member of the public

118/2009-10 Apologies for Absence

Cllrs Mrs J Anderson, M Pilbeam

119/2009-10 Confirmation of Minutes

The minutes of the meeting of the Council held on 5 January 2010 were agreed and signed as a correct record.

120/2009-10 Declarations of Interest

The Chairman reminded Members that declarations must be made at the beginning of the meeting or as soon as an interest in an item became apparent.

Cllr Ezra declared an interest in the accounts for payment as a provider of services.

121/2009-10 Police Report

The Council agreed to bring forward the Police Report.

PCSO K Smith presented her report on incidents during the month of January and reported that the month had been relatively quiet with only a few isolated cases. She confirmed that letters were sent out to offenders parking in the bus stop area outside 'One Stop' stating that further illegal parking would result in a fine.

Cllr Dixon reported that cars were being parked all day in the road immediately outside Boots the Chemist creating problems for those calling to collect prescriptions.

Next NAP meeting to be held on 10 February 2010 at Bradwell Village Hall.

122/2009-10 Community Warden Report

The Council agreed to bring forward the Community Warden's Report.

J Windard informed the Council that January had also been a quiet month with nothing major to report. She confirmed that she would also be monitoring the parking outside 'One Stop'.

PCSO K Smith and J Windard then left the meeting.

123/2009-10 Public Questions

None.

124/2009-10 Matters for Report

Cllr Ezra reported that the willow trees being cut down on the other side of the river were being cropped and re-planting would be taking place.

125/2009-10 Reports from Committees

Cllr Dixon reported that he was ready to resume his attendance at committees. It was agreed that he would be reinstated on the committees on which he had sat (Planning, Recreation and Environment) and that his replacements on those committees could remain as members of the committees if they wished.

125.1 Planning

The report of the meeting held on 11 January 2010 was noted, minutes having been circulated.

125.2 Recreation

125.2.1 It was noted that the next meeting would be held at 7.30 pm on Monday 15 February 2010.

125.2.2 Cllr Dixon reported that the recent Youth Forum disco had been sparsely attended.

125.3 Finance

It was noted that the next meeting would be held at 6pm on Tuesday 23 February 2010.

125.4 Environment

It was noted that the next meeting would be held at 6.30 pm on Monday 15 February 2010.

126/2009-10 Reports from Representatives on Outside Organisations

126.1 Tripartite Group

No report.

126.2 Kelvedon Community Association

No report, but the Council noted that a planning application had been submitted for the erection of a single storey community hall on land to the rear of the Institute.

126.3 Kelvedon in Bloom

Cllr Mrs Hill reported on a new seat and litter bin installed in the High Street, and proposed new planters, some of which would be donated by contractors working for Greenfields Housing Association.

126.4 Brockwell Group

No report.

126.5 RCCE

No report.

126.6 Witham Local Area Committee

No report.

126.7 Kelvedon Institute

No report.

126.8 Any Other Outside Bodies

Packhorse Bridge Society

Cllr Mrs Hill reported that the Society was awaiting the result of its recent application to CIF for additional funding.

127/2009-10 Correspondence, and items from EALC

The correspondence, and items from EALC, were noted.

128/2009-10 Highways and Road Safety Matters

128.1 Speed Indicator Sign

Cllr Dixon stated that the 30 mph speed indicator sign would once again be installed, for a further period of time, by the end of February.

128.2 Car Park Signage

The Clerk confirmed that the public car park sign would be erected by the end of February.

128.3 Public Consultation

Cllr Dixon reported that he had attended the recent public consultation meeting regarding the West Tey development proposals which might result in highway improvements.

128.4 Parking Restriction – Heron Road

The council agreed a local resident's request for support in his efforts to persuade Essex County Council to extend the double yellow lines at the junction of Swan Street and Heron Road, on both sides of Heron Road, as far as the new property's garage.

129/2009-10 Community Safety and Health

129.1 Community Warden

Report noted.

129.2 Any other reports

None.

130/2009-10 Procedural Matters

The Council noted and discussed the content of the revised report. The Clerk advised that NALC had just issued new model Standing Orders. In the light of this it was agreed that the Council would await this publication and then convene the working group set up to consider the Standing Orders and report back to the Council on this and on the structure of committees and sub-committees.

The member of the public left the meeting.

131/2009-10 Future Events

A list was available at the meeting.

132/2009-10 Payments

The following accounts for payment were agreed.

Cheque no.	Payee	Purpose	£
105179	HMRC	Tax & NI, Jan	701.46
105180	Ridgeons	Allotments & street furniture	30.21
105181	Lloyds TSB Commercial Finance	Signs, High Street car park	293.17
105182	Kelvedon Institute	Electricity for Christmas lights	37.23
105183	R Scott	Electricity for Christmas lights	77.89
105184	K Lees	Electricity for Christmas lights	73.14
105185	C Blackwell	Electricity for Christmas lights	77.89
105186	EALC	Training days	88.00
105187	Thompson Smith & Puxon	Land registry fee	30.00
105188	Kempco Ltd	Stationery & copying	19.59
105189	N Ezra	Caretaking, OFS, Jan	33.00
105190	Cash	Petty cash	38.72
DD	Entanet	Office broadband Feb	19.36
105191-96	Staff	Salaries & wages	1,803.42
Total			3,323.08

133/2009-10 Exclusion of Press and Public

The Council resolved to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as it contained confidential information relating to the council's property affairs.

Cllr Dossett declared a personal and prejudicial interest in the next item, as a resident of The Chase, and left the meeting.

134/2009-10 The Chase leading to the Playing Field

The Clerk updated the Council on matters regarding land ownership at The Chase and will report further as necessary.

The council's solicitor is in the process of registering the council's ownership of the Chase and the Playing Field.

Signed:

Date: